

**TOWN OF ST. LEO**  
**REGULAR COMMISSION MEETING AND PUBLIC HEARING**  
**June 13, 2011**  
**7:00 PM**

**INVOCATION AND**

**PLEDGE OF ALLEGIANCE** – Richard Christmas

**ROLL CALL** Donna DeWitt, O.S.B. – Mayor ProTem  
Richard Christmas – Commissioner  
William Hamilton – Mayor  
Jack Gardner - Commissioner  
Robert Courtney - Commissioner

**STAFF** Patricia Petruff, Town Attorney  
Joan Miller, Town Clerk

**GUESTS** Frank Mezzanini, SLU  
Dan Fowler – Lunz, Prebor and Fowler  
Tom Wieland - Lake Jovita Homeowners Association  
Brother James Hallett, O.S.B.  
Robert Christmas - citizen  
James Adcock – TECO  
Francis Reidy – SLU  
Other Saint Leo University interested parties attended

**MINUTES**

**MOTION: TO APPROVE THE MINUTES OF MAY 09, 2011.**

**MOTION BY:** Commissioner Christmas

**SECOND:** Commissioner Gardner

Discussion.

**VOTE:** Unanimous for approval – Adopted 5/0

**EXPENSES AND BUDGET REVIEW**

**MOTION: TO ACCEPT FINANCIAL REPORT DATED JUNE 13, 2011.**

**MOTION BY:** Commissioner Christmas

**SECOND:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for approval – Adopted 5/0

**MAYOR'S REPORT –**

**Proclamation 11-01 Civility Month**

Mayor Hamilton read a proclamation proclaiming the month of June 2011 as Civility Month in the Town of St. Leo.

**MOTION: TO ADOPT PROCLAMATION 11-01 RECOGNIZING JUNE 2011 AS CIVILITY MONTH IN THE TOWN OF ST. LEO.**

**MOTION BY:** Commissioner DeWitt  
**SECOND:** Commissioner Christmas  
**VOTE:** Unanimous for Approval, 5/0

Commission Report – none

**ATTORNEY REPORT**

**CONTINUATION OF PUBLIC HEARING FROM MAY 09, 2011**

The Public Hearing was opened. This public hearing is a continuation from last month. An e-mail has been received from Saint Leo University stating that a continuation until the July meeting will be requested this evening.

Frank Mezzanini, Dan Fowler, Tom Wieland, Frances Reed, and James Hallett, O.S.B., were sworn in.

Frank Mezzanini gave a presentation of a potential compromise with two handouts showing the position and location of the proposed practice field. Generally, tonight's modification of the practice field shifts the field to the west and to the north. Planner Norsoph will have to review the changes to determine if the variance request has had a major change and if the request requires additional advertising.

Questions of elevation of the existing sidewalk (to the south) and view from the Lake Jovita Subdivision were discussed. Trees that will be impacted were mentioned.

Saint Leo University will be formalizing the information and providing it to Jan Norsoph for review.

**MOTION: TO APPROVE A REQUEST FOR CONTINUANCE OF THE APPROVAL FOR THE PUBLIC HEARINGS SLU TRP 11-A, AND INCLUDE THE PRACTICE SPORTS FIELD SPR/VAR #11-A, TO THE JULY 11, 2011 COMMISSION MEETING**

**MOTION BY:** Commissioner Christmas  
**SECOND BY:** Commissioner DeWitt  
Discussion.  
**VOTE:** Unanimous for approval, 5/0 Adopted

**MOTION: TO CONTINUE THE RECONSIDERATION OF THE APPROVAL OF THE PRACTICE FIELD ASPECT OF SLU PUD 10-A, MINOR MODIFICATION #1 SAINT LEO UNIVERSITY MASTER SITE PLAN AT THE JULY 11, 2011 MEETING.**

**MOTION BY:** Commissioner Christmas

**SECOND BY:** Commissioner DeWitt

Discussion.

**VOTE:** Unanimous for approval, 5/0 Adopted

**Pasco County Mobility Fee Ordinance**

Pasco County sent increment based transportation ordinance to the Town for review. While it is an opportunity for the county, Attorney Petruff suggested that because there is little development within the Town of St. Leo, entering into an Interlocal agreement for this purpose may not be beneficial.

No action was taken by the commission.

**8 PM – 5 minute break**

**Christmas Drive**

The 2005 survey completed by DC Johnson Associates is incomplete in the sense that it has measurements that have no descriptions. Florida Statute 95.361, allows dedication of the existing maintained (asphalt) road (to the Town) if a survey is completed and filed into the public records. It is recommended that the Town have a new survey done in compliance with the statute to legally claim Christmas Drive. DC Johnson can complete this work at the cost of \$2,500.00. If additional work is requested to show adjacent properties the cost would be an additional \$1,200.00.

Discussion.

**MOTION: TO HAVE A SURVEY COMPLETED IN COMPLIANCE WITH FS 95.361, AS SUGGESTED BY ATTORNEY PETRUFF, BASED ON THE LIMITS OF PAVEMENT OR ROADBASE, A MAINTAINED ROW MAP FOR RECORDING AT THE COST OF \$2,500.00.**

**MOTION BY:** Commissioner DeWitt

**SECOND BY:** Commissioner Gardner

Discussion.

**VOTE:** Unanimous for approval, 5/0 Adopted

**OLD BUSINESS**

**Deputy Malosso – Pasco County Sheriff Department**

Deputy Malosso was introduced to the commission tonight after recently acquiring the position previously held by Deputy Spears. Spears transferred to the Pasco Sheriff Air Unit.

**Town Hall Sign**

New bids for a town sign were obtained and reviewed by the commission. Colors and design were discussed.

**MOTION: TO ACCEPT THE BID FOR A NEW TOWN SIGN FROM SKYWATCH SIGNS OF ZEPHYRHILLS, IN THE AMOUNT OF \$3,700.00, TO INCLUDE THE COLOR SPECIFICATIONS AS STATED BY COMMISSION THIS EVENING.**

**MOTION BY:** Commissioner DeWitt

**SECOND BY:** Commissioner Gardner

Discussion.

**VOTE:** Unanimous for approval, 5/0 Adopted

**CLERKS NOTES**

**July 11, 2011 Meeting**

A tentative millage rate must be adopted as per state statute during the July 11, 2011 meeting.

**SR 52 and Prospect Road**

Pasco County has provided information stating that Prospect Road will be closed between SR 52 and Clinton Avenue beginning June 16, 2011 for a period of ten days.

**ADJOURNMENT**

**MOTION: TO ADJOURN MEETING AT 9 P.M.**

**MOTION BY:** Commissioner DeWitt

**SECOND BY:** Commissioner Courtney

**VOTE:** Unanimous for Resolution - Adopted

Respectfully,  
Joan Miller, C.M.C.